



Agenda

**Lake of the Woods Development Commission
Wednesday, December 20, 2017 at 9:00 a.m.
Lake of the Woods Discovery Centre**

1. Call to Order

2. Declaration of Pecuniary Interest and the General Nature Thereof
on today's agenda or from a meeting at which a Member was not in attendance.

3. Confirmation of Minutes

a) LOWDC Minutes

Recommendation:

That the Minutes of the regular Commission meeting held on November 17, 2017 be confirmed as written and filed.

b) Follow-Up from Previous LOWDC Meetings

i) Update on the Strategic Plan

ii) Discussion: Bringing out 5 strategic objectives to life

c) Tourism Committee Minutes

There are no Tourism Committee minutes to be confirmed at this time.

4. New Business:

a) Financials

i) 2018 Budget

ii) Review of financial statements

b) Business Development Committee

i) Proposed Terms of Reference

c) Brand Leadership Team Funds

Recommendation:

That the Brand Leadership Team recommends that the matching funds criteria on the Brand Leadership funds be looked at on a case-by-case basis by the Lake of the Woods Development Commission for each project that is seeking to bypass this restriction

5. Other Commission Business

a) Economic Development

i) EDO Update

ii) MOU – Building Pathways to Employment in Kenora’s Services Sector

b) Tourism

i) Tourism Officer & Special Events Update

ii) Walking Tour App

Recommendation:

The Lake of the Woods Development Commission approves any excess revenue from 862-Special Events be used towards the development of the walking tour app

iii) \$6,000 Rollover from 2017 Grant Fund

Recommendation:

The Lake of the Woods Development Commission approves the allocation of the remaining \$6,000 for Tourism Grants (8627085) into reserve for potential events in the future

6. Communications and/or Announcements

a) Roundtable

7. Next meeting Date – Friday, January 19, 2017

8. Adjournment

Adjourn Meeting

LOWDC Tentative 2018 Meeting Schedule

Friday	January 19	Monthly Meeting
Friday	February 16	Monthly Meeting
Monday	February 26	Reports for Council are due
Tuesday	March 6	Q4 Report to Council
Friday	March 16	Monthly Meeting
Thursday	March 29	Reports for Council are due
Tuesday	April 10	Q1 Report to Council
Friday	April 20	Monthly Meeting
Friday	May 18	Monthly Meeting
Friday	June 15	Monthly Meeting
Friday	June 29	Reports for Council are due
Tuesday	July 10	Q2 Report to Council
Friday	July 20	Monthly Meeting
Friday	August 17	Monthly Meeting
Friday	September 21	Monthly Meeting
Friday	October 19	Monthly Meeting
Friday	November 16	Monthly Meeting
Friday	December 21	Monthly Meeting